

NATIONAL COUNCIL FOR PROMOTION OF SINDHI LANGUAGE
NCPSL, New Delhi

Jr. STENOGRAPHER

1. Objective Type Written Test (OT-WT) – OMR based : 90 Mins.
(+20 Mins. For PWD)
2. Skill Test in Stenography (STS)

1. Objective Type Written Test (OT-WT)

(i) The Objective Type Written Test (OT-WT) consists of 03 Sections:

- A. General Intelligence and Reasoning,
- B. General Awareness; and
- C. General English.

(ii) The Exam Pattern for OT-WT is as below:

Section	Subject of Section	Number of Questions	Maximum Marks
A	General Intelligence & Reasoning	25	25
B	General Awareness	25	25
C	English Language & Comprehension	50	50
	Total	100	100

(iii) The detailed syllabi of each Section are as below:

- A. General Intelligence & Reasoning:
Evaluates both verbal and non-verbal reasoning abilities, including topics like analogies, similarities and differences, space visualization, problem-solving, analysis, judgment, decision-making, visual memory, discriminating observation, relationship concepts, arithmetical reasoning, verbal and figure classification, arithmetical number series, and non-verbal series.
- B. General Awareness: Questions on current events, India and its neighbouring countries, sports, history, culture, geography, economic scene, general polity including the Indian Constitution, and scientific research.
- C. English Language & Comprehension: Assesses understanding of the English language, covering vocabulary, grammar, sentence structure, synonyms, antonyms, correct usage, and writing ability.
- D. There is no negative Marking.
- E. Question Paper will be in bilingual (Hindi/English) except English.

2. Skill Test in Stenography (STS)

Candidates who qualify in the (OT-WT) are called for the Skill Test in Stenography (STS), which is of qualifying in nature.

The test involves:

- Dictation: 10 minutes in English.
- Speed: 100 w.p.m. for Stenographer Grade 'D'.
- Transcription Time: 50 minutes (English)

The transcription is to be done on a computer.